

ITEM NO. _____

PREPARED BY: Diep Tran

COMMISSIONER _____

APPROVED BY: _____

RESOLUTION APPROVING EXPENDITURE OF FUNDS IN THE AMOUNT NOT TO EXCEED \$46,220.00 FOR THE PURCHASE OF TWO (2) BOILERS FROM ENGINEERED MECHANICAL EQUIPMENT, INC. FOR THE RENOVATION OF THE SHELBY COUNTY OFFICE BUILDING AT 157 POPLAR; AND THIS ITEM REQUIRES EXPENDITURE OF COUNTY CIP FUNDS IN THE AMOUNT OF \$46,220.00 FROM THE FY 2009-2010 BUDGET FOR CIP NUMBER 307372, 157 POPLAR. SPONSORED BY COMMISSIONER DEIDRE MALONE.

WHEREAS, The County intends to renovate and restore to full operation the Shelby County Office Building (SCOB) at 157 Poplar as part of a comprehensive plan for office space efficiency in its downtown buildings; and

WHEREAS, Support Services Department has the need to purchase two boilers for the Shelby County Office Building; and

WHEREAS, Sealed bids were requested and received on November 3, 2009, with the lowest/best bid meeting specifications being submitted by Engineered Mechanical Equipment, Inc. in the amount of \$46,220.00; and

WHEREAS, Funds in the amount of \$46,220.00 are available in the FY 2009-2010 budget for CIP Project Number 307372, 157 Poplar; and

WHEREAS, It is necessary to appropriate funds in the amount not to exceed \$46,220.00 for this purchase.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the expenditure of funds in the amount not to exceed \$46,220.00 for the purchase of two boilers from Engineered Mechanical Equipment, Inc. for the Shelby County Office Building at 157 Poplar is hereby approved.

BE IT FURTHER RESOLVED, That funds in the amount not to exceed \$46,220.00 be and are hereby appropriated from CIP Project Number 307372, 157 Poplar.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute the aforementioned purchase order on behalf of Shelby County Government, and executed copies of which documents shall be placed on file in Contracts Administration and Purchasing Department.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in an amount not to exceed \$46,220.00 to Engineered Mechanical, Inc. for the purposes contained in this resolution and to take proper credit in their accounting therefor.

Joe Ford
Interim County Mayor

Date _____

ATTEST:

Clerk of County Commission

ADOPTED _____

SUMMARY

I. Description of Item

The Shelby County Office Building (SCOB) was constructed in 1959. It contains five stories, including the basement, and provides approximately 59,000 square feet of conditioned office space. Current building occupants include: Election Commission, Jury Commission, and the District Attorney General's (DAG) Office. The building furnishings, mechanical systems, electrical systems, and supporting infrastructure are approximately 50 years old and well beyond their intended useful life. The County intends to renovate and restore to full operation the SCOB, as part of a comprehensive plan for office space efficiency in its downtown buildings.

This resolution involves the purchase of two new, high-efficiency, fire tube condensing boilers. New boilers are constructed on an "as needed" basis, and construction takes approximately 6 to 8 weeks. To expedite the project, the boilers will be advance purchased from Engineered Mechanical, Inc. for \$46,220.00 under this agreement. The actual installation of the new boilers will be addressed under a separate contract, involving installation of several other pieces of mechanical equipment, as well.

II. Source and Amount of Funding

A. Amount Expended/Budget Line Item

FY 2009-2010 CIP PROJECT NO. 307372, 157 POPLAR

Original Allocation	\$5,000,000.00
Prior Appropriations – Other Resolutions	(\$1,030,000.00)
Pending Appropriations – Other Resolutions	<u>(104,168.00)</u>
Unappropriated Balance	\$3,865,832.00
This Appropriation	<u>(46,220.00)</u>
Unappropriated Balance, if Approved	<u><u>\$3,819,612.00</u></u>

B. All Costs (Direct/Indirect)

Contract Amount	<u>\$46,220.00</u>
Total Projected Expense	<u><u>\$46,220.00</u></u>

C. Additional or Subsequent Obligations or Expenses of Shelby County

None.

III. Contract Items

A. Type of Contract: Purchase Order

B. Terms – Vendor shall deliver the boilers to 157 Poplar within three (3) weeks from the actual start date as specified in the written "Notice to Proceed".

IV. Additional Information Relevant to Approval of this Item

Administration recommends approval of this Resolution.